

LEGAL NOTICE

VINTON COUNTY BOARD OF COMMISSIONERS VINTON COUNTY AIRPORT NEW PLYMOUTH, OHIO

REQUEST FOR STATEMENT OF QUALIFICATIONS

Professional Engineering and Consulting Services at the
Vinton County Airport, New Plymouth, Ohio

The Vinton County Board of Commissioners (Airport Sponsor) anticipates receipt of funds from the United States of America, through the Federal Aviation Administration; Ohio Department of Transportation (ODOT), Office of Aviation, State of Ohio or other sources, for improvements at the Vinton County Airport (221). It is anticipated that the proposed projects will be accomplished over a period of up to five years beginning the date at which the consultant has been selected and accepted by the Airport Sponsor. The proposed projects shall consist of the following general project descriptions:

Prepare professional services, drawings, specifications, contract bid documents, planning, design and engineering cost estimates, construction testing and supervision for the below projects and consistent with the existing, future and ultimate development shown on the Airport Layout Plan and as shown on the Airport Capital Improvement Program (ACIP) plan:

- Rehabilitate Runway 9/27
- Rehabilitate and/or Reconstruct Taxiways and Aprons
- Renovate and/or Construct Airport Terminal Building and Hangars/T-hangars
- Land Acquisition Assistance
- Exhibit 'A' Airport Property Inventory Map Update
- Runway 9/27 Obstruction Removal: Trees, Terrain, Buildings, etc.
- Runway, Taxiway, Apron, Airport Entrance Drive, and Automobile Parking Pavement Rehabilitation, Crack Sealing, Crack Repair, and Pavement Marking/Re-marking.
- Construct Aviation Fuel Farm
- Airport Capital Improvement Program (ACIP) and Grant Application Preparation Assistance
- As-Built Airport Layout Plan Preparation and Grant Closeout Document Administrative Assistance

Qualified engineering and consulting professionals interested in being considered for this work are invited to submit a Statement of Qualifications (SOQ) to provide professional engineering and consulting services required for the completion of the above projects within applicable regulations and guidelines of the Federal Aviation Administration, State of Ohio, Department of Transportation and other applicable federal state and local agencies having jurisdiction over the Airport. Interested firms shall submit 4 copies of the Statement of Qualifications, including a one-page Statement of Interest to perform the proposed services, in an 8 ½" x 11" bound format

containing no more than 40 pages, not including cover page, cover letter, table of contents page(s), separation/index pages or Statement of Interest page. Strong emphasis will be given to the following criteria:

- A. Capability to perform all aspects of the projects listed above.
- B. Qualifications and range of experience of firm; professional background and caliber of key personnel.
- C. Qualifications and experience of sub-consultants regularly engaged by the consultant under consideration.
- D. Qualifications and experience of personnel for supervision during construction.
- E. Familiarity with the airport and the role it plays in serving the communities surrounding it.
- F. Comparable work experience at similar size airports, with references.
- G. Familiarity with Local, State of Ohio, ODOT, Office of Aviation and FAA regulations, grant programs and experience in their processes.
- H. Commitment to Affirmative Action and Disadvantaged Business Enterprise Program Initiatives.

A preliminary review of the qualifications of the firms will be undertaken. Additional information and/or a personal interview may be requested of the top ranked firms after the initial evaluation. All consultant selections will be done in accordance with the latest version of the Advisory Circular 150/5100-14E, "Architectural, Engineering and Planning Consultant Services for Airport Grant Projects." The firm with the best qualifications will be invited to negotiate a contract for some or all the above work. If an agreement is reached, a contract will be entered into by both parties for some or all of the above work. If no agreement is reached, the next highest ranking firm will be invited to negotiate, until a mutually agreeable contract has been established. Negotiation for subsequent services shall occur at the time those services are needed.

The following criteria will be used in screening, ranking, and selection of the successful firm:

- 1. Qualifications of the Firm (30%): Preferences shall be given to those firms with experience related to the projects listed in this request for qualifications.
- 2. Qualification of the Project Team (30%): Preferences shall be given to those with key staff experience in items related to the projects listed in this request for qualifications and familiarity with the Airport and region.
- 3. Project Understanding (20%): Preferences shall be given to those firms which have a comprehensive understanding of the project requirements, regulations, and funding parameters.
- 4. Comparable work experience at similar size airports (10%)
- 5. References (10%)

The Vinton County Board of Commissioners will afford minority and women owned businesses equal opportunity to submit qualifications and will not discriminate on the basis of race, color, sex, religion, national origin, age, handicapped status, gender or sexual orientation in

employment for the provision of services.

The Vinton County Board of Commissioners reserves the right to reject any and all SOQs received and to waive any informalities or irregularities in the SOQ submittal and review process.

Anyone having questions related to this request for qualifications should contact the Director of Development, Terri Fetherolf at 740-596-3529 or dev.tfetherolf@vintonco.com

Deadline for receipt of qualifications is 5 p.m. February 16, 2024

Please forward 4 copies of the Statement of Qualifications to:
Vinton County Development Department
Attn: T. Fetherolf
205 S. Market St.
McArthur, OH 45651